

Tyrebagger Training Centre

Aberdeen

Sparrows is committed to the safety and wellbeing of our delegates and employees and we've been working hard to ensure we can open again safely.

We've carried out detailed risk assessments and implemented a number of changes to our training centre, following the latest government guidance.

Our key changes focus on enabling good cleanliness/hygiene and 2m social distancing where possible.



CHANGES WE HAVE PUT IN PLACE

- New hand sanitiser dispensers have been installed in all classrooms, bathrooms and our canteen area
- Face coverings will be provided for use when walking around the training centre
- Delegates will be met on arrival and taken straight to their classroom and appointed seating
- Daily temperature checks will be in place
- We've re-arranged our classrooms so there is only one delegate per desk, ensuring individuals will be at least 2m apart
- We've developed a new safety induction outlining our rules which will be delivered to all delegates at the start of each course
- An enhanced programme of cleaning has been put in place – includes paying special attention to commonly touched areas
- Delegates will be required to take their own PPE (coveralls, safety boots, safety glasses and hard hat)
- Nitrile gloves will be provided for use where equipment requires handling
- Equipment will be wiped by our team before and after each use
- Cluster points have been minimised with tea and coffee facilities available in all classrooms. Lunch will be provided in individual bags and delivered to the classroom
- Delegates are required to complete our health screening questionnaire and medical declaration before attending the training centre (anybody that is unable to complete this or has any symptoms of COVID-19 will not be allowed to attend a course).



RULES FOR ATTENDANCE

- Everybody must stay at least 2m apart where possible
- On arrival, delegates must remain in their vehicle until they are met by a member of staff
- Face coverings must be worn by all delegates and Sparrows' employees when moving around the training centre or when taking part in practical elements when social distancing is not possible (coverings are not required when sitting in classrooms)
- Delegates must eat their lunch at their appointed desk in the classroom as our seating area in the canteen is currently closed
- Only one person is permitted in the bathroom at any one time
- Delegates are permitted to take breaks outside as long as they observe 2m social distancing
- A one-way system is not practical due to the layout of our training centre but delegates should allow others to pass before they step into walkways
- The smoking shelter may only be used by two people at a time.



YOUR RESPONSIBILITIES

- Wash your hands often with soap and water
- Use the hand sanitiser provided when appropriate (only as an addition to hand washing, it doesn't replace it)
- Avoid touching your eyes, nose and mouth with unwashed hands
- Cover coughs and sneezes with disposable tissues and put them in the nearest waste bin before washing hands
- Ensure you don't touch the tap of water coolers with bottles / cups that have touched your mouth
- Wipe any surfaces you touch, such as hot water urns and desks, with the disposable wipes provided
- Use your face covering when away from your designated seat or in areas where social distancing isn't possible.

For more information please email training.booking@sparrowsgroup.com

